

GUISELEY
THEATRE

WEDDINGS AT GUISELEY THEATRE

2023 / 2024



FIND OUT MORE

guiseleytheatre.org/weddings

W E L C O M E

Hey there! Congratulations on your engagement! We're really excited that you've chosen to look at Guiseley Theatre as a venue for your big day!

When you book your wedding at Guiseley Theatre, you book sole use of the building, including use of our fully refurbished 'Barrett's Bar,' as well as anything else the Theatre can offer. But this is where your dream day can become a reality. With no required contractors, decorations or packages, you are free to bring in any company, decorations, bands, DJs and caterers you desire.

In true DIY style, the theatre becomes a beautiful blank canvas for you to do what you please.

Our standard wedding fee is £2700 (2024/5) which gives you exclusive access to the Guiseley Theatre building the day before your wedding to decorate and get everything ready, exclusive use of the building from 9am-midnight on your wedding day and access the day after to tidy up.

This price also includes our fully licensed bar, Stewards to help your event run smoothly and an event coordinator service to meet with you in the run up to your big day as well as to timetable the proceedings and run the ship on the day!

Email us at weddings@guiseleytheatre.org to begin planning your big day!

XOXO

Guiseley Theatre Team





ROOMS

BARNEY COLEHAN HALL

Seats 200 for a traditional
wedding service layout
Seats up to 120 banquet style
Room capacity 250

OFFENBACH ROOM

Seats up to 50 for a traditional
wedding service layout
Between 20 - 30 banquet style
Room capacity 60

LEHAR ROOM

Seats 10 - 20 for a traditional
wedding service layout
10 guests banquet style
Room capacity 30

STRAUSS ROOM

Seats up to 50 for a traditional
wedding service layout
Between 20 - 30 banquet style
Room capacity 60
Usually used as a 'spare room'
or catering area.

Please get in touch to book a Theatre
tour & choose the perfect room!



YOU HAVE QUESTIONS

Q: Am I allowed to bring in my own suppliers?

A: Here at Guiseley Theatre we intentionally stayed away from a traditional wedding package so that you can build the day of your dreams. The only condition is that you use the Guiseley Theatre Bar for drinks on the day!

Q: Is there a corkage fee charged if we want to supply our own alcohol for tables and welcome drinks?

A: Yes, the corkage fee is £5 per bottle of wine and £6 for prosecco and champagne. We can supply these for you without corkage through our onsite Barrett's Bar which uses Chez Vin Wine Merchants from Otley.

Draught beer is often requested and can be arranged. Corkage Keg and Cask is worked out at £7 per liter.

Q: We have ideas but will need staff and manpower to make them work?

A: We are an experienced team of event planners and Theatre makers - we'd love to hear your marvellous, weird and wonderful ideas and will always try our best to solve any problem. From putting out food, to hanging things at height - we've got your back!

Q: Can you provide us with in house catering?

A: No, we currently do not have an on-site catering kitchen so you will need to provide your own. You can eat whatever you like - past weddings have had fish and chip vans, afternoon teas, takeaway pizza, hog roasts and buffets!

Q: We want to bring street food - where can they go?

A: We have a small yard around the back of the Theatre, which can be accessed by ground floor and first floor fire exits. Our Strauss room is also the perfect space for a temporary kitchen set up.

WE HAVE ANSWERS

Q: Do you have glasses, crockery, table cloths and cutlery?

A: We have enough wine, champagne and high-ball glasses to service our maximum banquet capacity of 120 guests. We also have a limited number of cutlery, tea plates, tea cups, side plates and white table cloths. Please discuss with us if you'd like to use these.

Q: Do you have decorations we can use?

A: Please discuss your ideas with us - if we have it, you are welcome to borrow it. Each wedding we have here is usually unique and decorated by the happy couple in a way that reflects them!

Q: What is parking like on site?

A: The parking limit can be suspended for the day in the Aireborough Leisure Centre car parks on The Green. There are plenty of other nearby car parks but these have time restrictions.

Q: Is there a lift?

A: No. The Main Hall is accessed only via steps or stair lift. Please speak to us about any access needs so we can plan accordingly.

Q: Can we use the Theatre lights and sound?

A: Absolutely - we can set basic lighting and sound - if you want anything particularly fancy, you might want to speak to us about hiring a technician.

Q: What time does our wedding day need to end?

A: The building needs to be clear by midnight.



“ WE HIGHLY
RECOMMEND YOU ALL -
I STILL CRY WITH JOY
LOOKING AT OUR
AMAZING WEDDING DO
AT THE THEATRE IN
2017. IT WAS
ABSOLUTELY
BRILLIANT.”

Kerrie & Gawain

NEXT STEPS

Book us

Contact us at info@guiseleytheatre.org to pick your date, arrange a viewing and book your big day!

Book your registrar

We are fully licensed to hold wedding ceremonies here in the building. If you are holding your legal ceremony here, you need to book your registrar by heading to

<https://www.leeds.gov.uk/births-deaths-and-marriages/ceremonies/booking-a-ceremony>

You will also need to give notice at the register office atleast 29 days before the service.

Please note that Leeds City Council will charge a ceremony and administration fee which must be paid to them on top of Guiseley Theatre's seperate venue hire fee. Up to date pricing can be found on the above link online.



CONTACT

info@guiseleytheatre.org
guiseleytheatre.org/weddings